

Riverside County Special Education Local Plan Area *Coordinating Council Minutes*

Friday, August 18, 2017

OPENING PROCEDURES 9:01am

Called to Order by Alex Gonzalez, Coordinating Council Chair . Welcome and Introductions.

The Coordinating Council meeting was called to order at 9:01A.M. on Friday, August 18, 2017.

Pledge of Respect for Children with Disabilities Leah Davis, RC SELPA Director.

Discussion of Coordinating Council Norms Leah Davis, RC SELPA Director

Coordinating Council Norms

- Respect group's time agreement
- Engage with presenter and in group discussion, recognizing the occasional need to multi-task
- Respect confidentiality – Open dialogue that promotes participation
- Respect each other's ideas
- Maintain a safe, welcoming environment that is supportive of all members that promotes levity

a. Members* Representative

Paulina Nwuba, Zone 4 Representative	Alvord USD
Barbara Wolford, Zone 2 Representative	Banning USD
Lisa Kistler	Beaumont USD
Alex Gonzalez, Chair & Zone 5 Representative	Coachella Valley USD
Tara Alford	Desert Sands USD
Laura Kincaid	Hemet USD
Michelle Markham	Jurupa USD
Donna Wolter, Vice Chair & Zone 1 Representative	Lake Elsinore USD
Jodi Curtis	Menifee Union SD
Zhanna Preston	Murrieta Valley USD
Jennie Labriola	Nuvview Union SD
Victoria Parkinson*Michelle Ruffolo	Palm Springs USD
Del Drummond, Zone 6 Representative	Palo Verde USD
Christine Haney	Perris SD
Cindy Barris	Perris Union High SD
Ann Vessey, Past Chair & Standing member	RCOE & RCEA
Ricky Alyassi, Zone 3 Representative	Romoland SD
Spencer Holtom	San Jacinto USD
Michelle Johnson	Santa Rosa Academy
Kathy Cox, Charter Representative	Springs Charter Schools
Troy Knudsvig, Fiscal Liaison	Val Verde USD

Members Absent

Sue Scott	Desert Center USD
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b. SELPA Staff

CC Minutes 8.18.17

Leah Davis, Executive Director
 Christa Smith, Coordinator
 Jeremy Stevens, ERMHS Case Manager
 Corey Stacy, IT Technician

Jeanne Bargman, Assistant Director
 Amil Alzubaidi, ERMHS Coordinator
 Bridget Akers, Accountant

PUBLIC COMMENTS / HEARING

Pursuant to Government Code Section 54954.3 and Education Code Section 35145.5, any person wishing to speak to any item on the agenda, or any other relevant matter, will be heard at this time. Each person will have a maximum of three (3) minutes.

Guest Speaker: Time Specific: 10:00 a.m. – 10:30 a.m.

Rebecca Silva

Autism Assessment Center

ACTION ITEMS

1. Approve Minutes from June 9, 2017 Coordinating Council Meeting (Attachment 1)

Moved by: Troy Knudsvig Seconded by: Del Drummond Vote Status

Paulina Nwuba	Alvord USD	Yes
Barbara Wolford	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Alex Gonzalez	Coachella Valley USD	Yes
Tara Alford	Desert Sands USD	Yes
Laura Kincaid	Hemet USD	Yes
Michelle Markham	Jurupa USD	Yes
Donna Wolter	Lake Elsinore USD	Yes
Jodi Curtis	Menifee Union SD	Yes
Zhanna Preston	Murrieta Valley USD	Yes
Jennie Labriola	Nuvview Union SD	Yes
Victoria Parkinson*Michelle Ruffolo	Palm Springs USD	Yes
Del Drummond	Palo Verde USD	Yes
Christine Haney	Perris SD	Yes
Cindy Barris	Perris Union High SD	Yes
Ann Vessey	Riverside County Education Academy	Yes
Ann Vessey	Riverside County Office of Education	Yes
Ricky Alyassi	Romoland SD	Yes
Spencer Holtom	San Jacinto USD	Yes
Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Troy Knudsvig	Val Verde USD	Yes

Motion carried 21/ 0 / 0

2. Recommend Governance Council approve Riverside County SELPA Coordinator of Professional Learning Job Description (Attachment 2)

Moved by: Kathy Cox Seconded by: Del Drummond Vote Status

Paulina Nwuba	Alvord USD	Yes
Barbara Wolford	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Alex Gonzalez	Coachella Valley USD	Yes
Tara Alford	Desert Sands USD	Yes

Laura Kincaid	Hemet USD	Yes
Michelle Markham	Jurupa USD	Yes
Donna Wolter	Lake Elsinore USD	Yes
Jodi Curtis	Menifee Union SD	Yes
Zhanna Preston	Murrieta Valley USD	Abstain
Jennie Labriola	Nuvview Union SD	Yes
Victoria Parkinson*Michelle Ruffolo	Palm Springs USD	Yes
Del Drummond	Palo Verde USD	Yes
Christine Haney	Perris SD	Yes
Cindy Barris	Perris Union High SD	Yes
Ann Vessey	Riverside County Education Academy	Yes
Ann Vessey	Riverside County Office of Education	Yes
Ricky Alyassi	Romoland SD	Yes
Spencer Holtom	San Jacinto USD	Yes
Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Troy Knudsvig	Val Verde USD	Yes

Motion carried 20 / 0 / 1

3. Recommend Governance Council Approve Riverside County SELPA Organizational Chart (Attachment 3)

Moved by: <u>Michelle Markham</u>	Seconded by: <u>Ricky Alyassi</u>	<u>Vote Status</u>
Paulina Nwuba	Alvord USD	Yes
Barbara Wolford	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Alex Gonzalez	Coachella Valley USD	Yes
Tara Alford	Desert Sands USD	Yes
Laura Kincaid	Hemet USD	Yes
Michelle Markham	Jurupa USD	Yes
Donna Wolter	Lake Elsinore USD	Yes
Jodi Curtis	Menifee Union SD	Yes
Zhanna Preston	Murrieta Valley USD	Abstain
Jennie Labriola	Nuvview Union SD	Yes
Victoria Parkinson*Michelle Ruffolo	Palm Springs USD	Yes
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Ricky Alyassi	Romoland SD	Yes
Spencer Holtom	San Jacinto USD	Yes
Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Troy Knudsvig	Val Verde USD	Yes

Motion carried 20 / 0 / 1 with revision of placing a space between Coordinator and Professional Development Coordinator.

4. Approve Revisions to IEP Forms (Attachment 4a-c)

a. Form 1 – Eligibility (Attachment 4a)

Eligibility page changed EL to English Learner.

b. Form 2 – Present Levels of Performance (Attachment 4b)

Changed to align with state forms. Removed “alternate”. California Alternate CELDT will come forward soon.

c. Form 44a – Individual Service Agreement (Attachment 4c)

Change the 2017, 2016 on the first line and made it 20_, to type in year.

d. Form IFSP 6 – Individualized Family Service Plan – Transition Steps and Services (Handout)

The form is a result of last year and the year prior. IFSP 6 (IRC form) has been approved. Infants transition from Part C to Part B was not clearly marked on the previous transition form as well as a title change and clarifying steps on form. This summer DDS and CDE reviewed the form. Pass this form to the folks that sit in transition meetings.

Moved by: Del Drummond Seconded by: Paulina Nwuba Vote Status

Paulina Nwuba	Alvord USD	Yes
Barbara Wolford	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Alex Gonzalez	Coachella Valley USD	Yes
Tara Alford	Desert Sands USD	Yes
Laura Kincaid	Hemet USD	Yes
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Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Troy Knudsvig	Val Verde USD	Yes

Motion carried 20 / 0 / 1

DISCUSSION ITEMS

5. Updates from Community Advisory Committee – Phil Stein, CAC President

a. Membership Roster and Recruitment (Attachment 5a)

Phil apologizes for not being able to attend CC. Would like to thank all of the Directors who attended the CAC Recognition Event. The CAC Executive Board met on July 25. They have agreed to have their last business meeting separate from the recognition event and to move away from the weekend workshops. CAC will hold the all day workshops on a weekday when students are at school from 9am-2pm.

b. Schedule of 2017-18 CAC Events (Handout)

All business meetings and topics are included on handout. September 13, 2017 at 6 PM the first CAC business meeting. Leah went over topics for all business meetings as well as full day workshops. Dates for workshops are TBD. Kristin Ingrigez, CAC Member At Large; will present at the Fall workshop on Supporting Inclusive Practices.

c. Executive Committee Updates and CAC Priorities

Encourage CAC membership. Jennifer Griswold is the CAC Membership Chair Person.

6. Nonpublic School Updates – Leah Davis

a. CDE Education Programs Consultant (Riverside County)

Jirvindra Singh has been appointed as our NPS consultant. She has begun to schedule reviews.

b. Scheduled NPS Reviews

Please let SELPA know if there is something that needs attention. Oak Grove Murrieta campus, and Big Springs will be reviewed by CDE. CDE will do a follow-up on Oak Grove at the Ranch, following their review last year. Michelle Donahue is the consultant for OC. We utilize an Orange County NPS (Prentice), which will be reviewed. CDE is now asking SELPA to participate in onsite NPS reviews. Our new FUMPTA is Heidi Brahms. Donna DeMartini is her supervisor. CDE has a new Director, Kristin Wright.

c. Master Contract and Negotiated Rates

We are still in negotiations with Altus and Somerset. We are trying to hold still within our region. IESA agreed to grant COLA only to daily rates and not related services. The only significant increase was to Oak Grove. They requested a 2.5% increase, which was fair since they had not had an increase in a while. ABC has also asked for an increase. They only have 2 RC SELPA students and will be closing their NPS side in September. They will remain open as an NPA only. All our NPS have to apply for recertification by Oct. 31.

d. CDE Priorities

Reviews-The new direction of CDE is that reviews are not optional and they will now follow up. Onsite reviews in the past felt optional.

7. Program Transfer Requests for 2018-19 – Leah Davis (Handout)

This year there were a number of potential transfers. Ann has provided detailed information on this handout. A committee has been formed, including a number of Administrators, CBO's and Superintendents from a well balanced geographical area. The first meeting is at the end of this month. The committee will discuss the risks, the needs and potential impact. October 31, is the final deadline to say if any LEA will take back programs. The next step will be to meet with each LEA director that submitted a potential program transfer. The meeting will include a county and district fiscal representative, a personnel representative and the Assistant Superintendent. RCOE will be putting together a dashboard that will show where the county lies and much more comprehensive information to make a better informed decision. The meetings will be scheduled no later than the last week of September. Scheduling will be done from Ann to SpEd Directors. Paulina (Alvord) requested to have the data prior to the meeting.

INFORMATION ITEMS

8. CASEMIS, CalPads and SEIS 2.0 Updates – Leah Davis

CASEMIS was submitted last Friday, error free. This submission we had more anomalies and has been difficult to get anomaly reasons in due to demographics.

CalPads- We were able to get authorization from each of our LEA's to do a single log-in. Discipline data is due on August 25. CalPads has extended the timeline for discipline data only.

The state is very serious about the Interim alternate placement setting of 45 days. There are only certain serious acts that constitute a 45 day placement. Data is showing a large number of

45 day placements. We believe this may be a data entry issue. Work with your data entry people to clean it up.

Handout-Shows growth of the district overtime. The other form is a snapshot of information.

9. Accountability Data and Activities – Notification from CDE – Leah Davis

SEA agenda item. Leah sent out notification from CDE to nearly all Directors. More discussion to follow.

10. Alternative Dispute Resolution 2016-17 Report - Christa Smith (Attachment 10)

Report shows all parent trainings and number of calls logged from parents with issues or concerns. 105 calls from last year and 106 this year.

ADR State Conference will be held again at the Riverside Convention Center.

11. Office of Civil Rights Update – Website Accessibility – Leah Davis

Still working with OCR regarding the compliant filing from last year. We will be writing a one page document that explains how we post items to our website. We will work with IT from Val Verde and a friend that can help with ADA compliance for websites. Be aware that we may be moving information to the secure side of our website, including forms and also some items that are difficult to make ADA compliant. We will try to reduce duplication.

12. Revised IEP Manual – Christa Smith (Attachment 12)

The revised IEP Manual was sent out to Directors in July, and posted on our SELPA website.. Every time a form is changed the manual has to be changed. Changes are not highlighted on attachment 12. **Note:** To ensure you are looking at the latest version, the footer has the last revised date.

ADJOURNMENT

13. It was moved by Troy Knudsvig and seconded by Zhanna Preston that the Coordinating Council Meeting be adjourned at 12:10 P.M.

Paulina Nwuba	Alvord USD	Yes
Barbara Wolford	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Alex Gonzalez	Coachella Valley USD	Yes
Tara Alford	Desert Sands USD	Yes
Laura Kincaid	Hemet USD	Yes
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Troy Knudsvig	Val Verde USD	Yes

Motion carried 21 / 0 / 0