

Riverside County Special Education Local Plan Area *Coordinating Council Minutes*

Friday, March 16, 2018

OPENING PROCEDURES

Call to Order, Welcome and Introductions

Alex Gonzalez, Coordinating Council Chair

The Coordinating Council meeting was called to order at 9:07 a.m. on Friday, March 16, 2018.

Coordinating Council Norms

- Respect group's time agreement
- Engage with presenter and in group discussion, recognizing the occasional need to multi-task
- Respect confidentiality – Open dialogue that promotes participation
- Respect each other's ideas
- Maintain a safe, welcoming environment that is supportive of all members that promotes levity

a. Members *Representative

Paulina Nwuba, Zone 4 Representative

Barbara Wolford, Zone 2 Representative

Lisa Kistler

Alex Gonzalez, Chair & Zone 5 Representative

Tara Alford

Janet Mendoza (Interim)

Michelle Markham

Donna Wolter, Vice Chair & Zone 1 Representative

Jodi Curtis

Jennie Labriola

Victoria Parkinson

Christine Haney

Ricky Alyassi, Zone 3 Representative

Spencer Holtom *Anne-Marie Foley

Michelle Johnson

Kathy Cox, Charter Representative

Jeff Janis *Sarah Nesvold

Alvord USD

Banning USD

Beaumont USD

Coachella Valley USD

Desert Sands USD

Hemet USD

Jurupa USD

Lake Elsinore USD

Menifee Union SD

Nuview Union SD

Palm Springs USD

Perris SD

Romoland SD

San Jacinto USD

Santa Rosa Academy

Springs Charter Schools

Val Verde USD

b. Members Absent

Sue Scott

Zhanna Preston

Del Drummond, Zone 6 Representative

Cindy Barris, Fiscal Liaison (Interim)

Ann Vessey, Past Chair & Standing member

Desert Center USD

Murrieta Valley USD

Palo Verde USD

Perris Union High SD

RCOE & RCEA

c. SELPA Staff

Leah Davis, Executive Director

Christa Smith, Coordinator

Jeremy Stevens, ERMHS Case Manager

Bridget Akers, Accountant

Jeanne Bargman, Assistant Director

Amil Alzubaidi, ERMHS Coordinator

Yazan Khoury, ERMHS Case Manager

Corey Stacy, IT Technician

CC Minutes 3.16.18

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*The full meeting packet is available for viewing at the Riverside County SELPA office located at 2935 Indian Avenue, Perris, CA 92571

d. Guests

Jennifer Martin, Hemet USD

PUBLIC COMMENTS / HEARING

Pursuant to Government Code Section 54954.3 and Education Code Section 35145.5, any person wishing to speak to any item on the agenda, or any other relevant matter, will be heard at this time. Each person will have a maximum of three (3) minutes.

ACTION ITEMS

1. Approve Minutes from January 19, 2018 Coordinating Council Meeting (Attachment 1)

Moved by: <u>Lisa Kistler</u>	Seconded by: <u>Donna Wolter</u>	<u>Vote Status</u>
Paulina Nwuba	Alvord USD	Yes
Barbara Wolford	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Alex Gonzalez	Coachella Valley USD	Yes
Tara Alford	Desert Sands USD	Yes
Janet Mendoza	Hemet USD	Yes
Michelle Markham	Jurupa USD	Yes
Donna Wolter	Lake Elsinore USD	Yes
Jodi Curtis	Menifee Union SD	Yes
Jennie Labriola	Nuvview Union SD	Yes
Victoria Parkinson	Palm Springs USD	Yes
Christine Haney	Perris SD	Yes
Ricky Alyassi	Romoland SD	Yes
Spencer Holtom *Anne-Marie Foley	San Jacinto USD	Yes
Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Jeff Janis *Sarah Nesvold	Val Verde USD	Yes

Motion carried 17 / 0 / 0

DISCUSSION ITEMS

2. Updates from Community Advisory Committee – Phil Stein, CAC President

Phil Stein has given his resignation of CAC President. He has participated in the last two business meetings via webinar.

a. Membership Roster and Recruitment (Attachment 2a)

Please recruit parents if you have vacancies. Ricky Alyassi from Romoland-notified CC that one of his parents has moved out of state. He will send the new member information to Delores.

b. Business Meeting Updates-

CAC Business meeting was held on March 14. The room was set up in Coordinating Council style. Christa presented on, "Overview of Procedural Safeguards and Parent Rights". There was a lot of conversation on the topic and time only permitted to slide 2. Topics:

- It was asked if email correspondence could be attached to the IEP meeting notes. The answer is no, emails cannot be attached as correspondence.
- Prior Written Notice – Please be cognizant to send out PWN in a timely manner.
- Notification of CAC events-What is the best way to get out CAC information to parents from each LEA? Some parents said they were made aware of the meeting the day before. Next month we can go around the table to find out what method each LEA uses to get out CAC flyers. There are parent notification systems such as Peach Jar or Tele-parent.

c. Upcoming Events

A new chairperson was appointed chair for the spring workshop. This will be an all day workshop on a Saturday. CAC is looking at dates in late April - early May. Hope it can be broken into chunks of 45 minute. Discussion of a hands on activity, such as "Build-a- Binder".

3. Nonpublic School Updates – Leah Davis

a. NPS Review Update

- Big Springs – awaiting CDE response.
- Oak Grove at The Ranch- CDE Review came back with no issues.
- Oak Grove - awaiting CDE response.
- Childhelp – Directors are aware Childhelp had lost their certification then got it back. An unknown source let us know there were still issues at the NPS. Amil and Yazan went to Childhelp to follow up on said allegations. Found to have non-credentialed staff. Also received reports this week that there was a large student disruption. A large group swarmed one student in the classroom, and then when the parents arrived, the students swarmed the parent's vehicle. Leah has been playing phone tag with Dr. Tranzer CDE lead for NPS division. Also in contact with Adrienne.

4. DRDP Update – Jeanne Bargman

DRDP window- DRDP certification is due to SELPA by May 18th. Learning Genie is a tool that teachers, case carriers and SDC teachers can use. Jeanne has been in communication with each LEA DRDP contact.

Early Start meeting is on May 3 at 8am at Ina Arbuckle and May 3 at noon at the SELPA office and April 23 in the desert area. A letter was handed out with the dates of meetings. Each district is encouraged to send at least one representative.

5. RCOE Contract/MOU Proposed Changes-

Diana Walsh-Reuss proposed contract changes when MOU is due. RCOE would like safety drill notification included for RCOE staff as RCOE staff often don't receive announcements regarding drills. Diana would also like to have read access in SEIS for her itinerate staff. Paulina asked if Directors can get a list of who the itinerants are. Corey said itinerant's can have shared teacher function in SEIS, which can be done from the district end.

6. Accountability Data and Activities – Leah Davis (Handouts)

a. Disproportionality and Significant Disproportionality

We are going to have another Disproportionality review this year to close the gap. Will do a spring Disproportionality review based on the information released. Prong 2 will be from December CASEMIS. All information comes out of fall data. This is the year we have to submit twice, and then next year we go back to once a year.

In the next few weeks you should receive notification if you are Sig Disp. The federal government put a hold on Sig Disp., but OCA put a hold on it for 2 years. California decided to go forward and use the 2 years to gage what is Sig Disp. What do we need to do to calculate for small districts versus larger districts? Don't know if LRE date is going to be pulled in, or if CDE is going to go back 3 years. For the 2018-19 fiscal year the old calculation will stay.

b. Performance Indicator Review (PIR) Next Steps-

Thank you for getting your PIR plans in a timely manner. SELPA has not received any feedback from CDE. LEAs have not received feedback either. Vince said it would be a number of weeks to review all the data. Vince said to move forward with new plans. Talk amongst state SELPA, some districts received a test email from CDE. CDE is moving to another monitoring software system. Have not received feedback on policy and procedures.

c. Data Identified Non-compliance (DINC)-Corey

We had a number of districts identified in DINC this year.

d. "New Monitoring Timelines"

New monitoring timeline slide from CDE PowerPoint. There have been changes to the monitoring calendar. CDE wanted to align data release to align with monitoring. Beginning 2018-19 school year, from June CASEMIS submission. Submitted in July or August. Each LEA will be notified if you are in compliance. Next year we will receive 2017-18 school year APR. SELPA just received 2016-17 APR. CDE is committed to closing that gap.

When do we write PIR? CDE said they won't use 2016-17 data to write PIR. Leah will send out PowerPoint to directors. We will go in a more in depth conversation about APR next month. Personnel data report will be ready in May.

INFORMATION ITEMS

7. CASEMIS and CALPADS Updates

Corey- handout with LEA specific data. Not every LEA received a handout. Leah –discusses APR preview report. LEAs need to go through the list provided and contact other SELPAs to verify student's District Of Residence. Some students might be your responsibility. The APR will be used to determine disproportionality. Corey and Leah go through the data. SELPA needs to know all the students that need to be removed from this list. DOR is the same as district of accountability. For a student that is identified as homeless District of Origin remains responsible. CDE contact is Stephen Rogers. SELPA is going to try and get updated lists regularly. If they are living in boundaries and attending CSDR, then they remain the responsibility of the District of Residence.

8. Riverside County SELPA Personnel Updates

SELPA has filled the clerk position. Roxana has left SELPA as a bilingual clerk. We reclassified positions from a Bilingual clerk to a clerk typist. Jeanette Young joined us this week as a clerk typist and will be responsible for data entry (medi-cal billing and ISAs). Our Coordinator of Professional Learning and Development position has now been filled, pending board approval after 3 recruitments. SELPA have made a recommendation and are now waiting for VVUSD HR before we can say more. We have to follow Val Verde HR hiring procedures after we make a recommendation. Hopefully by next CC we will have that person on staff.

9. Riverside County SELPA 2017-18 Second Interim Budget Report (Attachment 9)

Bridget reviewed attachment number 9 tab 2.

10.P-1 Certification (Attachment 10)

Projections come out at the beginning of the year and were revised in August. Last and final projection is at P2. Tab “2017-18 Revenue Recap” is the tab everyone wants to look at. Line 8 on first tab – “Coalition for adequate funding” wanted to make sure COLA doesn’t touch the amount of funding. We are not being fully funded, there is a deficit across the board. Will be going over this at Governance next month. We continue to give salary and benefits increases. Keep in mind that we continue to be funded at a deficit. We are down by 3%-close to 4%. 2017-18 Low Incidence pupil count – which has to do with district of accountability field. Will see a slight increase this year and next year.

ADJOURNMENT

It was moved by Ricky Alyassi and seconded by Donna Wolter that the Coordinating Council Meeting be adjourned at 11:00 a.m.

Paulina Nwuba	Alvord USD	Yes
Barbara Wolford	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Alex Gonzalez	Coachella Valley USD	Yes
Tara Alford	Desert Sands USD	Yes
Janet Mendoza	Hemet USD	Yes
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Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Jeff Janis *Sarah Nesvold	Val Verde USD	Yes

Motion carried 17 / 0 / 0