



Riverside County Special Education Local Plan Area  
Coordinating Council

**MINUTES**

June 14, 2019

**Riverside County SELPA**

**Coordinating Council Agreements**

Respect group's time  
Be present and fully engage with presenter  
Respect confidentiality to ensure open dialogue that promotes participation  
Respect individual member's ideas  
Maintain a welcoming environment that is supportive of all members and promotes levity

**Members \*Representative**

Paulina Nwuba, Zone 4 Representative  
Barbara Wolford, Zone 2 Representative  
Lisa Kistler  
Tara Alford  
Jennifer Martin  
Karina Becerra-Murillo  
Donna Wolter, Chair & Zone 1 Representative  
Lisa Hall \*Desiri Burnett  
Zhanna Preston  
Jennie Labriola  
Victoria Parkinson, Zone 5 Representative  
Edward Singh, Zone 6 Representative  
Michelle Ruffolo  
Amil Alzubaidi  
Ann Vessey, Standing Member  
Ricky Alyassi, Vice Chair & Zone 3 Representative  
Alex Gonzalez, Past Chair & Fiscal Liaison  
Michelle Johnson  
Kathy COX, Charter Representative  
Jeff Janis

Alvord Unified School District  
Banning Unified School District  
Beaumont Unified School District  
Desert Sands Unified School District  
Hemet Unified School District  
Jurupa Unified School District  
Lake Elsinore Unified School District  
Menifee Union School District  
Murrieta Valley Unified School District  
Nuview Union School District  
Palm Springs Unified School District  
Palo Verde Unified School District  
Perris Elementary School District  
Perris Union High School District  
Riverside County Office of Education  
Romoland School District  
San Jacinto Unified School District  
Santa Rosa Academy  
Springs Charter Schools  
Val Verde Unified School District

## Members Absent

Jessica Houpt  
Sue Scott  
Santos Campos

Coachella Valley Unified School District  
Desert Center Unified School District  
Riverside County Education Academy

## Riverside County SELPA Team Members

Leah Davis, Executive Director  
Jeremy Stevens, ERMHS Case Manager  
Yazan Khoury, ERMHS Case Manager  
Kellie Kaukani, PL& D Coordinator

Jeanne Bargman, Assistant Director  
Christa Smith, SELPA Coordinator

### 1. Call to Order

**Donna Wolter, Coordinating Council Chair**

*The Coordinating Council Meeting was called to order at 9:07 a.m. on Friday, June 19, 2019.*

### 2. Welcome and Introductions by Leah Davis, RC SELPA Executive Director

#### Public Comments

Pursuant to Government Code Section 54954.3 and Education Code Section 35145.5, any person wishing to speak to any item on the agenda, or any other relevant matter, will be heard at this time. Each person will have a maximum of three (3) minutes to address the Coordinating Council.

## Action Items

### 3. Approve Minutes from May 10, 2019 Coordinating Council Meeting (Attachment 3)

*It was moved by Kathy Cox and seconded by Alex Gonzalez*

Motion carried 19 / 0 / 0

## Discussion Items

### 4. Updates from Community Advisory Committee - Jennafer Griswold, CAC President

#### a. Membership Roster and Recruitment (Attachment 4a)

Membership roster attached to Coordinating Council agenda. SELPA is hosting a CAC Executive Board planning event in July 2019. Executive Director of SELPA discussed the planning event and how membership recruitment is handled and how SELPA and CAC can support the process. How can we increase attendance at the events and the CAC meetings? Many options were discussed; including childcare, providing food, student activities, rotating the CAC meetings to the districts and they could host to aid with childcare. Zoom and virtual participation by Zones was discussed. Parents have reported to directors it is difficult to attend evening events with childcare issues. A question was asked about training of CAC members and attendance. SELPA staff will work over the summer to look at means of increasing communication about CAC events and resources.

#### b. CAC Application for Membership (Attachment 4b)

**c. CAC Recognition Event**

A slide show was created to highlight the CAC Recognition event; positive feedback was received from all who attended; SELPA and CAC staff will begin to plan in the Fall for next year's theme.

**5. Compliance Monitoring Activities - Leah Davis, Executive Director**

**a. Performance Indicator Review (PIR)**

All draft PIR plans have been received. Some LEAs have corrections others are ready to submit. SELPA will submit directly to CDE on behalf of the LEAs closer to the due date. SELPA staff is waiting to hear from CDE if they would like a mass submission of all LEA plans at once or individual plans sent one by one. Executive Director will send correspondence when she hears back from CDE. Feedback from Directors included some trouble with the formatting of the templates; the templates must be in landscape mode to include all of the information on the template; some information was difficult to transfer from Google to Word; some LEAs reported difficulty with uploading documents into the template.

PIR update from CDE that recent litigation has determined that PIR will change once again as a result of the court case; what changes will occur is not yet known, but it looks like it might be changes to how LEAs are selected for the PIR process.

**b. Data Identified Non-Compliance (DINC)**

Several LEAs were involved in the April monitoring activities; all LEAs completed required submissions. We are now in preparation for June CASEMIS. Executive Director recommended each LEA review systems in place to prepare for the upcoming monitoring activities and changes on the landscape.

**c. Disproportionality Self Study**

Disproportionality Self-Study has some changes coming to this monitoring activity. There is a tentative date of August for each LEA to review student lists and to determine which students have left an LEA. There will be a protocol to complete for each student. Student lists should not exceed 30 (10 students in each of the 3 categories). SELPA staff can assist with the Self-Study if LEAs are in need. The 3 areas of monitoring are LRE, Suspension Expulsion, and Identification.

**d. Significant Disproportionality (SIG DIS)**

Currently no RC SELPA member LEAs have been found to be in Significant Disproportionality.

**6. CASEMIS and CALPADS Updates - Leah Davis, Executive Director**

**a. Current Information from CDE**

Presentation on CASEMIS to CALPADS transition. Executive Director presented information from State SELPA that was prepared by S. Becerril on the changes and updates on CASEMIS to CALPADS. Data will come from LEA information to SEIS and student information system, with the upload going directly from CALPADS to CDE. October 2 is the CALPADS date (which will present a change from the previous December CASEMIS submission). Reminder for LEAs to ensure systems are in place to avoid DINC selection. Data should be reviewed and monitored to ensure a October 2 successful submission. By December 20, 2019 SELPA will have special education specific information to review and certify

by January 2020. Many of these processes have been in place through RC SELPA prior to the transition. Data days will be added for the first 5-6 months of 2019-20 school year at SELPA to assist LEAs personnel and Directors in data submission and clean up. Data Technician for RC SELPA will do the work in CALPADS, then certify; special education data. LEAs will submit data directly to CALPADS. RC SELPA personnel will attend SELPA trainings from CDE July and August 2019. CDE will work with special education information system vendors on training webinars to aid LEAs in this transition. RC SELPA staff will research training opportunities. The 2019-20 school year there will be multiple records for post-secondary options for students, we are working with SEIS to ensure those do not create errors. LEAs have been reminded to review processes on how restraint/seclusion data is collected in the student information system (reminder this is not collected in SEIS and needs to be SIS); all 48900 and 48950 offenses will be collected for all students.

Post-secondary data remains a point of confusion on how data will be collected and restraint/seclusion data. Executive Director asked for any questions to forward to CDE.

## Information Items

### 7. Riverside County SELPA Personnel Updates - Leah Davis, Executive Director

Current RC SELPA leadership recruitments:

- Assistant Director of RC SELPA -underwent a title change and job description change. The title is now Director of Riverside County SELPA to recruit qualified individuals.
- Coordinator of ERMHS- will be flown as either classified management or certificated management and will be posted in the coming days.
- 3 Improvement Facilitator positions- Ashley MacGavin and Shannon Goodbeau (Board approved). Jordan Hulstrom will be Board approved June 18, 2019. Candidates were required to prepare a presentation on SPPI 5 during the interview process; all candidates will start July 1, 2019.

Classified recruitments:

- RC SELPA made a recommendation to HR for our Secretary II position. Candidate is undergoing final reference checks.
- Clerk Typist III interviews to be held the week of June 17, 2019.

### 8. Summer Schedules - All

- Lake Elsinore is doing 4/10s; closed on Fridays.
- Springs Charter is out one week.
- Hemet is doing 4/10's; closed on Fridays.
- Perris Elementary is doing 4/10's; closed on Fridays.
- San Jacinto is doing 4/10's; closed on Fridays.

## Adjournment

*It was moved by Ricky Alyassi and seconded by Ann Vessey that the Coordinating Council Meeting adjourn at 10:09 a.m.*